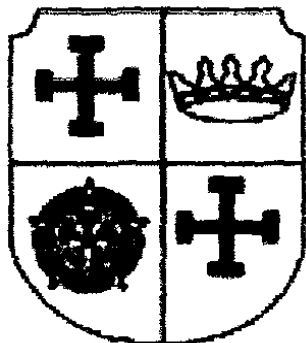


WHITTLE-LE-WOODS PARISH COUNCIL



Ms Lisa Burton
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4th October 2022

Notice of Meeting

Dear Councillor, you are hereby summoned to attend a meeting of Whittle-le-Woods Parish Council which will be held at Whittle-le-Woods Village Hall, on Monday 10th October 2022, at 7.30pm.

Yours sincerely, Lisa Burton, Clerk to the Council

Agenda

Declarations of any Interests: Members are reminded of their responsibility to declare any personal interests in respect of matters contained in this agenda. If the interest arises only as a result of your membership of another public body or one to which you have been appointed by the Council then you need only declare it if you intend to speak. If the personal interest is a prejudicial interest, you must withdraw from the meeting.

Normally you should leave the room before the business starts to be discussed. You do however, have the same right to speak as a member of the public and may remain in the room to enable you to exercise that right and then leave immediately. In either case you must not seek to improperly influence a decision on the matter.

Apologies

- 1) Minutes of the last meeting
- 2) Changes to declarations of interests
- 3) Defibrillator checks
- 4) Streetscene Strategy (CBC)
- 5) Planning matters (already reviewed)
- 6) Matters Arising
- 7) Clerk's update
- 8) Accounts
- 9) Any other business
- 10) Confidential items

Visitors or Comments / Issues.

Please contact the Clerk on clerk@whittlelewoodsparishcouncil.org.uk, or 01772 304841 / 07970 881820 for information on observing the meetings or making a comment or raising an issue

Whittle-le-Woods Parish Council Meeting Monday 10th October 2022

Apologies:

1. Minutes
2. Changes in Declarations of Interest
3. Defibrillator checks
4. Chris Walmsley (CBC) Streetscene Strategy
5. Planning Matters

New

11 Dunham Drive Whittle-Le-Woods Chorley PR6 7DN

Application for works to protected trees - Chorley BC TPO 7 (Whittle-le-Woods) 1996: T1 Sycamore - Crown thin up to 25%; T2 Lime - Crown thin up to 35%; T3 Lime - Crown thin up to 20% and 1 metre reduction of branches overhanging roof; T4 Lime - Crown thin up to 15% and 1 metre reduction of branches overhanging roof; and T5 Sycamore - Crown thin up to 20%, 1 metre reduction of branches overhanging roof.

Ref. No: 22/01005/TPO | Received: Fri 23 Sep 2022 | Validated: Thu 29 Sep 2022 | Status: Awaiting decision

Passed to Tree Warden

11 Dunham Drive Whittle-Le-Woods Chorley PR6 7DN

Application for work to a protected tree - Chorley BC TPO 7 (Whittle-le-Woods) 1996: T1 Sycamore - Fell.

Ref. No: 22/01006/TPO | Received: Fri 23 Sep 2022 | Validated: Thu 29 Sep 2022 | Status: Awaiting decision

Passed to Tree Warden

Land Bounded By Town Lane (To The North) And Lucas Lane (To The West) Town Lane Whittle-Le-Woods

Application to discharge condition no.11 (for plots 3, 4, 5 and 6 only) of outline planning permission 13/01055/OUTMAJ (Outline application (specifying the access) for residential development comprising up to 83 dwellings with vehicular access to be taken from Royton Drive)

Ref. No: 22/00992/DIS | Received: Thu 15 Sep 2022 | Validated: Wed 28 Sep 2022 | Status: Awaiting decision

No Comment required

Leyland Leisure Sales Trailer Centre 314 - 316 Preston Road Whittle-Le-Woods Chorley PR6 7HZ Section 73 application to vary condition nos. 3 (approved plans), 4 (facing and roofing materials) and 5 (boundary fence details) of planning permission ref: 21/00579/FUL (Demolition of two workshops and erection of an extension to the main building to create new workshop areas) to increase the depth of the approved extension.

Ref. No: 22/00967/FUL | Received: Thu 08 Sep 2022 | Validated: Thu 08 Sep 2022 | Status: Awaiting decision

No Comment required

27 Orchard Drive Whittle-Le-Woods Chorley PR6 7JZ

Application for works to a protected tree - Chorley BC TPO 12 (Whittle-le-Woods) 1992: T6 Sycamore - Crown reduction of up to 4 metres. Open for comment icon

Ref. No: 22/00966/TPO | Received: Wed 07 Sep 2022 | Validated: Wed 14 Sep 2022 | Status: Awaiting decision

The Parish Council wish to ensure that the tree reduction is not too severe and would recommend a maximum reduction of 3 metres

Norwood Copthurst Lane Whittle-Le-Woods Chorley PR6 8LR

Single storey front infill extension over existing garage Open for comment icon

Ref. No: 22/00962/FULHH | Received: Tue 06 Sep 2022 | Validated: Tue 06 Sep 2022 | Status: Awaiting decision

The Parish Council wish to ensure that due consideration is provided to the neighbours of the property. That all materials used are in keeping with the established dwelling and area, and that property boundaries are not encroached upon in any way.

Granted

22 Harvest Drive Whittle-Le-Woods Chorley PR6 7QL

Application for works to a protected tree - Chorley BC TPO 7 (Whittle-le-Woods) 1995: Ash - Prune three limbs back by up to 2.5 metres

Ref. No: 22/00799/TPO | Received: Sun 24 Jul 2022 | Validated: Mon 01 Aug 2022 | Status: Granted

Land Adjacent To 26 - 28 Spring Crescent Whittle-Le-Woods

Minor non material amendment to planning permission ref: 20/00277/FUL (Erection of 2no. semi detached) to alter the footprint of plot 2 and add a projection to the west side

Ref. No: 22/00802/MNMA | Received: Tue 19 Jul 2022 | Validated: Tue 19 Jul 2022 | Status: Granted

49 Royton Drive Whittle-Le-Woods Chorley PR6 7HJ

Application for works to a protected tree - Chorley BC TPO 12 (Whittle-le-Woods) 1992: Ash - Heavy crown reduction

Ref. No: 22/00780/TPO | Received: Tue 19 Jul 2022 | Validated: Thu 21 Jul 2022 | Status: Granted

1-3 Hill Top Cottages Shaw Brow Whittle-Le-Woods Chorley PR6 7HQ

New vehicular access point, external landscaping and remodelling of frontages and associated works

Ref. No: 21/01322/FUL | Received: Tue 09 Nov 2021 | Validated: Tue 09 Nov 2021 | Status: Granted

Other

NA

6. Matters Arising

SPiD Funding request – Cllr Evans

Whittle-le-Woods Playing Field Trust – Lyndon Wright

7. Clerks Update

Christmas 2022

Christmas Tree ordered (maximum of 27ft)

Christmas Tree Lights Ordered

Budget meeting to be planned

Dog Control Order from CBC (Whittle-le-Woods Playing Fields) – awaiting update from CBC

The Clerk has received a copy of the lease with LCC for the Nature Trail – it expired in August 2021 so the Clerk is attempting to ascertain if LCC wish to renew the lease.

Enquiries into the ‘Slow Children Playing Sign’ made with LCC – LCC have responded to advise that a sign is not required and have provided information on further resources. The Clerk has replied suggesting that the sign that was in situ be replaced, and raised the potential for the Parish Council to fund the sign.

Bedrock Landscaping chased regarding the footpath from Factory Lane to the Cricket pitch. They are experiencing supply issues with the aggregate required.

Raised beds installed at the Community by CBC free of charge – the raised beds will be installed on Saturday 08/10/22. The wildflower bed will be prepared in March and sowed in April.

The bench requested for the Canal Basin footpath – bench ordered; David Hull requested to go ahead with the installation.

8. Accounts

Outgoings for approval this meeting

Ref	JV	Payee	Detail	Total
dd	22/23-076	Easy Websites	Monthly payment	-£27.60
bacs	22/23-077	Employee 1	September Salary	-£713.28
bacs	22/23-078	Employee 2	September Salary	-£461.13
dd	22/23-079	LLC Pension	Pension payment September	-£371.73
bacs	22/23-080	Joshua Peet	Service of Flood Equipment	-£100.00
bacs	22/23-081	Friends of Cuerden Valley Park	Annual Membership	-£15.00
bacs	22/23-082	LANPAC - Invoice 115/22	Annual Membership	-£60.00
dd	22/23-083	HMRC - Qtr 2	PAYE Qtr2	-£1,012.29

Payments to be authorised via email to Clerk by 2 Bank Account Signatories

9. Any Other Business

Venue for next meeting

10. Confidential Items

Removed

Payments & Receipts

Whittle-le-Woods Parish Council								
Accounts for 2022 / 23								
Date	Minute ref	Receipt / Payment	Ref	R	JV	Payee	Detail	Total
01/10/2022		Payment	dd		22/23-076	Easy Websites	Monthly payment	-£ 27.60
28/10/2022		Payment	bacs		22/23-077	Employee 1	September Salary	-£ 713.28
28/10/2022		Payment	bacs		22/23-078	Employee 2	September Salary	-£ 461.13
17/10/2022		Payment	dd		22/23-079	LLC Pension	Pension payment September	-£ 371.73
17/10/2022		Payment	bacs		22/23-080	Joshua Peet	Service of Flood Equipment	-£ 100.00
17/10/2022		Payment	bacs		22/23-081	Friends of Cuerden Valley Park	Annual Membership	-£ 15.00
17/10/2022		Payment	bacs		22/23-082	LANPAC - Invoice 115/22	Annual Membership	-£ 60.00
22/10/2022		Payment	bacs		22/23-083	HMRC - Qtr 2	PAYE Qtr2	-£ 1,012.29
October Totals								-£2,761.03

Budget Tracking

2022 / 23 Summary of Monthly Bank Accounts, and Monthly Budget Monitoring															
Categories	22/23 Budget	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Total Expenditure	Remaining budget
Admin Payment	£8,670.00	-£23.00	-£23.00	-£773.21	-£186.70	-£83.00	-£3,418.21	-£98.00						-£4,605.12	£4,064.88
Admin Receipt		£0.00	£1,900.00	£165.00	£0.00	£40.00	£515.00	£0.00						£2,620.00	£2,620.00
Staffing Payment	£24,000.00	-£2,715.88	-£1,516.33	-£1,516.33	-£2,651.10	-£1,546.14	-£1,546.14	-£2,558.43						-£14,050.35	£9,949.65
War Mem Payment	£2,000.00	£0.00	-£2,000.00	£0.00	£0.00	£0.00	£0.00	£0.00						-£2,000.00	£0.00
Loan Payment	£5,040.00	£0.00	£0.00	£0.00	-£2,519.98	£0.00	£0.00	£0.00						-£2,519.98	£2,520.02
Maint Payment	£18,250.00	£0.00	-£935.15	-£924.00	£0.00	£0.00	-£1,224.00	-£100.00						-£3,183.15	£15,066.85
Grants Payment	£1,000.00	£0.00	-£200.00	£0.00	£0.00	£0.00	-£500.00	£0.00						-£700.00	£300.00
Project/Misc. Payment	£13,100.00	-£500.00	-£320.83	-£1,969.17	-£2,674.00	-£1,820.00	-£13.65	£0.00						-£7,297.65	£5,802.35
Flooding Payment	£2,500.00	-£145.25	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00						-£145.25	£2,354.75
Christmas Payment	£3,500.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00						£0.00	£3,500.00
Interest Receipt		£15.34	£24.17	£22.36	£21.05	£23.44	£46.03	£0.00						£152.39	£152.39
VAT Payment	£0.00	-£523.65	-£602.38	-£586.29	-£855.40	-£326.60	-£99.62	-£4.60						-£2,998.54	-£2,998.54
VAT Receipt		£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00						£0.00	£0.00
Total Receipt		£15.34	£7,371.64	£187.36	£21.05	£63.44	£561.03	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£2,772.39	£2,772.39
Total Payments	£78,060.00	-£3,907.78	-£5,597.69	-£5,769.00	-£8,887.18	-£3,775.74	-£6,801.62	-£2,761.03	£0.00	£0.00	£0.00	£0.00	£0.00	-£37,354.79	£40,705.21
CIL Payment		-£2,450.00	-£2,779.75	-£629.57				-£3,500.00						-£9,359.32	-£9,359.32
CIL Receipt (Bal C/O)	£173,383.95		£5,447.47											£178,831.42	£164,024.63
Categories	22/23 Budget	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Totals	against Budget
Summary of bank accounts				Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar
41346412 - Balance at end of prev month				£1,221.30	£863.52	£586.08	£1,152.51	£540.29	£829.59	£1,249.35					
41346412 - Balance at end of prev month				£223,578.93	£276,664.27	£274,135.91	£269,158.27	£260,158.27	£257,202.76	£248,738.79					
Total bank account balance				£224,800.23	£277,527.79	£274,721.99	£270,310.78	£260,698.56	£258,032.35	£249,988.14	£0.00	£0.00	£0.00	£0.00	£0.00
Precept / CIL Amount to deposit account															
CIL Payments				-£2,450.00	-£2,779.75	-£629.57	£0.00	£0.00	-£3,500.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Payments this month				-£3,907.78	-£5,597.69	-£5,769.00	-£8,887.18	-£3,775.74	-£6,801.62	-£2,761.03	£0.00	£0.00	£0.00	£0.00	£0.00
Receipts this month				£15.34	£7,371.64	£187.36	£21.05	£63.44	£561.03	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Unpresented Payments															
Unpresented Receipts				£59,070.00											
Balance at month end				£277,527.79	£276,521.99	£268,510.78	£261,444.65	£256,986.26	£248,291.76	£247,227.11	£0.00	£0.00	£0.00	£0.00	£0.00